**TERMS OF REFERENCE**

**Position Title:** Transit Policy Advisor

**Ministry/Entity:** Ministry of Industry & Trade

**Location:** Kabul

**Section:** EIF Project

**Bast:** Contract Based

**Reporting To:** Relevant Department

**Reporting From:** -

**Objective:** *Ensure MoIC adopts necessary transit policies that ensure Afghanistan’s integration into the global trading system*

**Key Responsibility: Develop/Improve Afghanistan’s transit policy**

* **Transit Policy**: Develop transit policies in coordination with MoIC and EIF for adding to national development plans/strategies. Conduct studies on existing domestic, regional and international connectivity infrastructure. Ensure transit policy is added as a component in policy and strategy documents of MoIC and Afghanistan.
* **Analysis**: Do cost-benefits analysis of all transit routes for transiting goods through Afghanistan to regional and beyond countries. Conduct SWOT analysis on Afghanistan’s potential on becoming a transit hub in the region. Hold regular meetings with Private Sector and logistic/transport companies and collect their recommendations for policy improvements. Recommend MoIC sign transit agreements with specific countries. Provide policy advice to MoIC specially Directorate for Trade and Transit Agreements for addressing the issues in the agreements.
* **Training**: Develop monthly training program for employees to increase MoIC employees capacity in developing transit policies, collection and analysis of transit data,

**Education, Experience & Skills**

**Education**

* Minimum bachelor degree in economics or business administration, preference will be given to Master’s degree holders

**Experience**

* Three years relevant experience in trade policy or relevant field

**Skills**

* Ability to develop and write concise trade policies and strategies
* Strong research capabilities
* Ability to interpret goals into objectives and benchmarks
* Ability to manage relationships with multiple stakeholders, including with other MoIC departments, external government bodies, the private sector, and international stakeholders
* Ability to use common computer software, including email, MS Office, and develop databases in excel
* Ability to take initiative to reach objectives